
Board of Elections and Ethics

FY 2002 Proposed Operating Budget: \$3,503,118
FY 2002 Proposed Capital Budget: \$0

The mission of the Board of Elections and Ethics is to administer and enforce the election law of the District of Columbia by providing voter registration, qualifying candidates and measures for ballot access, and conducting elections in the District of Columbia.

The proposed FY 2002 operating budget for all funding sources is \$3,503,118, an increase of \$253,252, or 7.8 percent, over the FY 2001 approved budget.

The board's mission is governed by statutory and regulatory mandates. The board is also responsible for administering rules for campaign finance, lobbying, conflicts of interest, and the ethical conduct of public officials.

ulation systems using state-of-the-art technologies.

- Ensure that all registered qualified electors are educated on the new voting system.
- Integrate 2000 Census into the election process.

Budget Summary

The proposed FY 2002 operating budget for all funding sources is \$3,503,118, an increase of \$253,252, or 7.8 percent, over the FY 2001 approved budget (table DL0-1). The Board of Elections and Ethics receives 100 percent of its funding from local sources. There are 50 full-time equivalents (FTE) supported by this budget; 12 of these are temporary positions that equate to full-time positions (table DL0-2).

FY 2002 Initiatives

To achieve its priorities, the Board plans to:

- Use the National Death Registry as an additional source for updating the rolls of registered voters in the District, if their status has not been updated with information from qualified local sources.
- Begin analyzing census data before the District Council enacts the legislation necessary for ward reapportionment.

Strategic Issues

For FY 2002, the Board of Elections and Ethics has set the following priorities:

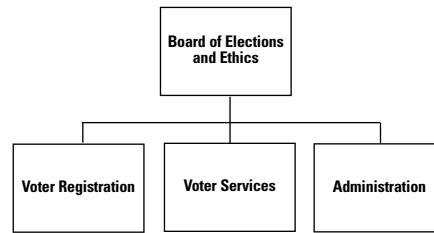
- Use information technology to improve the accuracy and timeliness of the voting process.
- Upgrade the board's 20-year-old voter tab-

Agency Background

The U.S. Congress created the District Board of Elections and Ethics on October 4, 1955. The three members of the board are responsible for administering all the electoral processes for 8 election wards, 140 voting precincts, 37 advisory

Figure DL0-1

Board of Elections and Ethics



neighborhood commissions (ANC), and 299 ANC single member districts.

In 1978, the Initiative, Referendum, and Recall Procedures Act was passed; it allows District voters to file with the Board ballot questions (referendums) to be placed before all District voters.

Programs

The Board of Elections and Ethics provides the following programs (figure DL0-1):

Voter Registration notifies all registered qualified electors of their polling place locations by mail. It also ensures that all registered qualified voters are educated on new voting systems.

Voter Services monitors candidate qualification. Before each election, Voter Services:

- Provides candidates with the information and documents necessary for them to qualify for office, including petitions and declarations of candidacy.
- Manages challenges during the period when any registered voter can challenge a candidate's petition to run for office.
- Provides badges for all poll watchers.

Administration oversees the planning, management, and conduct of elections in the District. When precincts must be relocated, it identifies facilities that are accessible to people with disabilities. This office also:

- Keeps the public informed by designing and directing a comprehensive public information program related to registration, candidate qualification, and voter services.
- Handles procurement for the board.
- Designs and maintains the organizational structure of the board's services.

- Advises board members of the possible effects of proposed policy or legislative changes.
- Implements board policies and regulations.

Funding Summary

The proposed FY 2002 budget for all funding sources is \$3,503,118, an increase of \$253,252, or 7.8 percent over the FY 2001 approved budget. Of this net increase, there is a \$7,299 decrease in personal services to align the budget with existing authorized positions. The \$260,551 increase in nonpersonal services comprises a \$3,367 decrease for utilities, a \$26,812 decrease for telecommunications, and a \$290,730 net increase for rent, security, janitorial costs, and other services and charges. Of this \$290,730 increase, \$150,000 is for a city-wide voter education mailer and \$100,000 is for redistricting efforts. The FY 2002 budget includes a \$19,444 decrease in fixed costs for management reform savings. Refer to the FY 2002 Operating Appendices (bound separately) for details.

Trend Data

Table DL0-3 and figure DL0-2 show expenditure and employment histories for FY 1998–FY 2002.

Agency Goals and Performance Measures

Goal 1. To register qualified residents and educate voters on the voting process.

Citywide Strategic Priority Area: Making government work; Enhancing unity of purpose and democracy

Manager: Kathryn A. Fairley, Registrar of Voters

Supervisor: Alice P. Miller, Executive Director

Table DL0-1

FY 2002 Proposed Operating Budget, by Comptroller Source Group

(dollars in thousands)

Board of Elections and Ethics

	Actual FY 2000	Approved FY 2001	Proposed FY 2002	Change from FY 2001
Regular Pay - Cont. Full Time	1,477	1,583	1,685	102
Regular Pay - Other	440	246	170	-76
Additional Gross Pay	202	28	28	0
Fringe Benefits	242	291	258	-33
Unknown Payroll Postings	-2	0	0	0
<i>Subtotal Personal Services (PS)</i>	<i>2,360</i>	<i>2,148</i>	<i>2,141</i>	<i>(7)</i>
Supplies and Materials	51	25	25	0
Utilities	29	60	57	-3
Communications	65	80	53	-27
Rentals - Land and Structures	122	138	158	20
Janitorial Services	0	0	20	20
Security Services	0	0	24	24
Other Services and Charges	641	618	845	227
Contractual Services	129	96	96	0
Equipment and Equipment Rental	135	85	85	0
<i>Subtotal Nonpersonal Services (NPS)</i>	<i>1,171</i>	<i>1,102</i>	<i>1,363</i>	<i>261</i>
Total Proposed Operating Budget	3,531	3,250	3,503	253

Table DL0-2

FY 2002 Full-Time Equivalent Employment LevelsBoard of Elections and Ethics

	Actual FY 2000	Approved FY 2001	Proposed FY 2002	Change from FY 2001
Continuing full time	26.00	48.00	38.00	-10.00
Term full time	16.25	2.00	12.00	10.00
Total FTEs	42.25	50.00	50.00	0.00

Measure 1.1: Percent of voter services programs administered

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	N/A	N/A	75	85	TBD
Actual	N/A	N/A	-	-	-

Measure 1.2: Accuracy of voter registry (percent)

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	70	70	75	80	88
Actual	72	74	-	-	-

Table DL0-3

FY 2002 Proposed Operating Budget, by Revenue Type

(dollars in thousands)

Board of Elections and Ethics

	Actual FY 1998	Actual FY 1999	Actual FY 2000	Approved FY 2001	Proposed FY 2002
Local	2,625	2,799	3,214	3,250	3,503
Other	1	0	317	0	0
Totals	2,626	2,799	3,531	3,250	3,503

Measure 1.3: Percent of eligible residents located and identified

	1999	2000	Fiscal Year		
			2001	2002	2003
Target	70	74	75	80	88
Actual	72	75	-	-	-

Measure 1.4: Percent of residents provided with voter education and information on updated voting systems

	1999	2000	Fiscal Year		
			2001	2002	2003
Target	N/A	N/A	85	100	100
Actual	N/A	N/A	-	-	-

Goal 2. Perform comprehensive planning and support for election operations.

Citywide Strategic Priority Area: Making government work; Enhancing unity of purpose and democracy

Manager: Marvin A. Ford, Chief of Staff

Supervisor: Alice P. Miller, Executive Director

Measure 2.1: Percent of polling places identified as capable of serving the disabled community

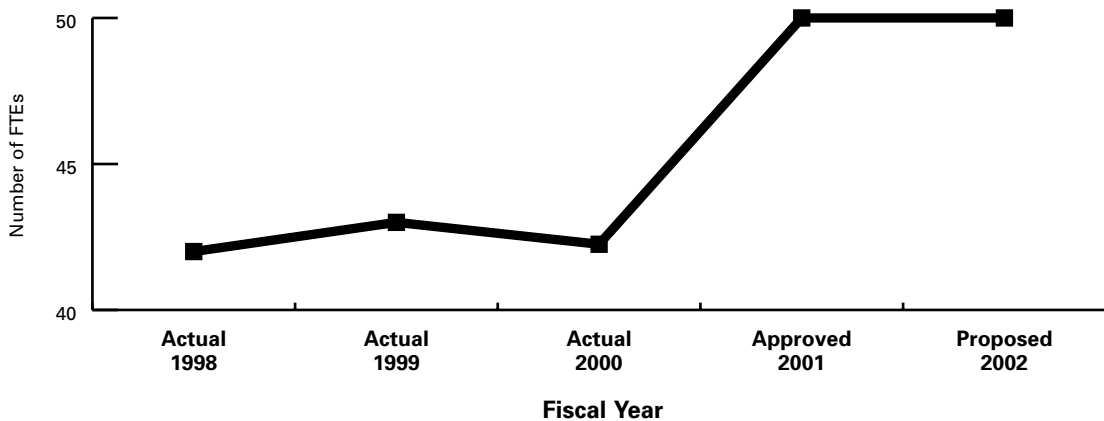
	1999	2000	Fiscal Year		
			2001	2002	2003
Target	75	80	85	90	95
Actual	80	85	90	-	-

Note: FY 2001 actual figure is from October 2000 through January 2001.

Figure DL0-2

Board of Elections Employment Levels, FY 1998–Proposed FY 2002

(gross FTEs)



Measure 2.2: Percent of Intra-District coordination for agency activities surrounding elections, such as security and drivers, that is provided by the Board

	1999	2000	Fiscal Year 2001	2002	2003
Target	80	85	90	95	100
Actual	100	100	100	-	-

Note: FY 2001 actual figure is from October 2000 through January 2001.

Measure 2.3: Percent of planned Internet Web site complete

	1999	2000	Fiscal Year 2001	2002	2003
Target	75	80	90	95	100
Actual	80	85	95	-	-

Note: FY 2001 actual figure is from October 2000 through January 2001.

Goal 3. Manage poll worker activities and provide required staffing assignments.

Citywide Strategic Priority Areas: Making government work; Enhancing unity of purpose and democracy

Manager: Marvin A. Ford, Chief of Staff

Supervisor: Alice P. Miller, Executive Director

Measure 3.1: Number of poll workers

	1999	2000	Fiscal Year 2001	2002	2003
Target	1,200	1,400	1,500	1,700	2,500
Actual	1,312	3,000	1,788	-	-

Note: FY 2001 actual figure is from October 2000 through January 2001.

Goal 4. Establish priorities for the Board in matters regarding election related legal disputes.

Citywide Strategic Priority Areas: Making government work; Enhancing unity of purpose and democracy

Manager: Kenneth J. McGhie, General Counsel

Supervisor: Alice P. Miller, Executive Director

Measure 4.1: Percent of legal matters before the Board that are competently analyzed

	1999	2000	Fiscal Year 2001	2002	2003
Target	93	90	95	100	TBD
Actual	N/A	N/A	-	-	-

Measure 4.2: Percent of pending legislation that will affect the Board's processes that receive statutory recommendations and comments

	1999	2000	Fiscal Year 2001	2002	2003
Target	85	88	90	92	TBD
Actual	N/A	N/A	-	-	-